

Wheatley Neighbourhood Plan (Wheatley NP/WNP) Committee	
Meeting number:	9
Date	Wednesday 20 th July 2016
Venue/Time	7.30 p.m. Wheatley Park School 6th Form Centre
Present	Andrew Johnson Audrey Parsons Chris Hallsworth Cyril Newton David Harverson Doug Lamont David Mancey John Fox Kevin Heritage Michael Vaughton Roy Gordon Roger Farrow Rachel Newman Rebecca Beadman Simon Shew
Apologies	Ellie Freeman Lucy Thomas Mark Davies Toby Newman

Item	Description	Action	
		Who	Date b y
1	Apologies		
1.1	As noted above.		
	Minutes of meeting on 8th June 2016 – all agreed		
1.2	Matters arising <ul style="list-style-type: none"> - Minutes correct for that time but now 6 weeks on, matters have moved on more quickly - JF confirmed letter of support for the Post office to be relocated to the Barclays bank site had been sent. 		

2	SODC/Brookes site		
3.1	<p>Local plan – map shows the whole area including the green space not just the built up area of Brookes. But no change to what has been put forward, only the built up area to be used for potentially development. JF to request from CC to have this in writing.</p> <p>JF reported he had a letter (19.7.2016) from Jen Hoddinott from Brookes stating no decision had been made on the long term future use of the Wheatley campus. They have a 10 year investment plan which states removal of teachers and lectures being held at the site by 2022.</p> <p>We understand that Brookes is significantly in debt and would like to reduce its deficit ...with the sale of Wheatley Campus??</p> <p>Question raised do we know how many dwellings could potentially fit on the built up area of the Brookes site? Housing group will look at analysing this as SODC say 300 for this particular area.</p>	JF	MV
3	Roadmap		
3.1	<p>The Roadmap was revised to take into account the acceleration required due to SODC's local plan.</p> <p>This now means we have accelerated this by 4 months from the original timescale. Revised roadmap shows completion by end of February.</p> <p>1st draft is under WNP control. Right hand side of plan shows various documents needed which then form part of the main WNP.</p> <p>2 engagement stages, first being the Housing Needs Association questionnaire - feedback received an analysed. Later there will be another 2nd engagement stage to follow up.</p> <p>"Owners" (colour coded) to define start times for their work – in top right corner of boxes are completion dates and the bottom left shows lapsed time sin weeks.</p> <p>Community and Business group had not met to discuss timing but from those at the meeting all agreed we did not need to meet to discuss this and agreed with the dates and timing that had been set on the roadmap. RG proposed approval of roadmap and MV seconded – thus roadmap approved.</p> <p>AJ offered to go through the roadmap with people if they would like him to.</p>		
4	Team – bullet feedback		
4.1	Housing – MV reported back on progress – see separate sheet.		
4.2	<p>CFO/Housing Needs Association questionnaire – CH will be the liaison with CFO</p> <p>Housing Needs Association questionnaire with additional questions (these were sent to project group) and confirmed do not need CFO to do an analysis. This questionnaire to go to both Wheatley and Holton. Postcodes to be added to define where people live, but still retaining confidentiality.</p>		

4.3	<p>Comms team asked to review questions for consistency with wording/language used, simplicity – basically a "sanity" check. AJ did say some of the questions are just "yes / no" but then can have places to comment further. AJ to send questions to RB who will pass on to Comms team/MD.</p> <p>Community and Business – DM commented from the comments received from the mini-lites and meeting with the primary school that there were commonalities. Walking questionnaire were sent out by primary school and those completed have been passed on to Mike Smith of the walking group to analyse.</p>	AJ/ RB/ MD	
5	AOB		
5.1	<p>Sustainability group – JF attended a meeting which was very productive and will bear in mind points raised when reviewing sites. JF confirmed meeting with groups is equally as important as the questionnaires and meeting notes of these meetings is used as evidence.</p>	All	
5.2	<p>Dropbox – all data to be placed in dropbox for people to refer and to catalogue all information by 29.7.2016 and extract key issues form the data by 5.8.2016.</p>		
5.2.1	<p>1st draft chapter of WNP to be completed by 30.9.2016.</p>	JF	
5.3	<p>Holton consultation – want to be consulted and give their views. Chair of Parish Council to send a letter to WNP requesting this. Even though he has been asked this is still outstanding and JF will follow up again.</p>		
5.3.1	<p>Not received mini-lites but both Wheatley and Holton will be sent Housing Needs Association questionnaire which will be issued on 8.8.2016.</p>		
5.3.2	<p>JF to write an article to for inclusion in the Holton Newsletter to confirm Holton and Wheatley to receive a joint questionnaire.</p>	JF/RF	
5.4	<p>13 July – SODC open day – Met lots of people (101) – very productive/lots of conversations. Jen Hoddinott from Brookes was there and spent time talking to the community and WNP. Brookes want to leave the with minimum disruption to Holton and Wheatley.</p>		
5.4.1	<p>During conversations MV confirmed he has notified of a couple of sites that would be available for housing.</p>		
5.4.1	<p>Feedback from that day = 40 replies. Questions asked:</p> <ol style="list-style-type: none"> 1 Are you considering moving within Wheatley? <ul style="list-style-type: none"> • 31 stay put and 7 would move within Wheatley. 2 What would like to see on Brookes site? <ul style="list-style-type: none"> • mixed development, school and education facilities, light industry/science/innovation park and shops. 3 Ask for views of Brookes proposal. <ul style="list-style-type: none"> • concern very large development which would swamp Holton and Wheatley take over. • Traffic, how would this work? • Would not want any other sites developed at all if Brookes site went ahead 4 Would you want to see a relaxation of the green belt? <ul style="list-style-type: none"> • 29 said No • 8 said yes • 7 said yes with a proviso 		

5.5	Mini-lite analysis – details key points and also many of the comments related to roads/pavements and parking which is out of scope for WNP as WNP only looking at land use. Thank you to DH for doing this analysis.		
5.5	WPC asked by JF for a PC response to SODC Consultancy, with copy to WNP. Chair of WPC said they would respond and we could find a copy in the minutes No word about HPC's responding.	JF	
5.6	WI would like WNP (2 members) to go along to their meeting on 20 th September and update them on the WNP. Who should/can go along?	JR	
5.7	Meeting with Jen Hoddinott of Brookes on 28 September – RG and TN to attend.	RG/ TN	
5.8	Invitation also received from Wheatley WI to WNP to attend their meeting on 20 September at 7.30pm - 8.00pm , re housing proposals. RG and ?DM to attend. JF will be away 14-28 September.'		
5.9	JF spoke to the project manager of the road resurfacing happening on London Road at present to enquire about who to contact re WNP and proposed road planning - very helpful man and has given JF a number to call Sara Warwick in order to establish a connection with OCC Highways.		
5.9.1	OCC have a Local Traffic Plan 2011 – 2030 in which Wheatley is mentioned and its called a "Dormitory" and a "2 nd Inter Community highway". It is a congestion hotspot and a pollution hotspot. This ref can be used as evidence for the WNP.	RG	
5.10	CIL money – what does this mean to WNP – RG slide detailed: RG to circulate slide for all the detail.		
	Next meeting: Wednesday 7th September at 7.30pm at Wheatley Park, 6 th Form centre Project group will meet in 2 weeks.		

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