

Wheatley Neighbourhood Plan (Wheatley NP/WNP) Committee	
Meeting number:	7
Date	Tuesday 17 May 2016
Venue/Time	7.30 p.m. Wheatley Park School 6th Form Centre
Present	John Fox Ellie Freeman Chris Hallsworth Kevin Heritage Richard Farrow David Harverson Andrew Johnson Doug Lamont Simon Shew Rachel Newman Toby Newman Cyril Newton Audrey Parsons Lucy Thomas Michael Vaughton Paul Willmott
Apologies	<hr/> Rebecca Beadman Tim Blightman Charlotte Colver Mark Davis Roy Gordon David Mancey

Item	Description	Action	
		Who	Date by
1	Apologies		
1.1	As noted above		
2	Minutes of meeting on 28 April 2016 – all agreed		
2.1	Matters arising <ul style="list-style-type: none"> - Register of interest - Budget - Brookes - 4.4 questionnaire Street reps 29 with 60 volunteers 		

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3	'Feedback from groups		
3.1	Housing – see minutes and to note most recent work relates to open day		
3.2	Community and business – see minutes and to note PW and EF notes of meeting head of primary school detailed later in minutes.		
3.3	Infrastructure - DL now leading this group. DL suggested as Housing and infrastructure closely linked maybe the groups should be one group to simplify progression. Agreed these two groups need to be separate.		
3.4	AJ then led a robust discussion that an overall plan is needed so groups know what to follow and when. Agreed that a small group (AJ, TN, JF, RG and 3 main group leaders DL, DM and MV) would meet to produce a plan. Above named to send dates available to AJ who will set up meeting. The plan to then be referred to constantly. Agreed main group leaders to meet regularly and minutes of these meetings circulated.	AJ/ TN JF	
4	7 May WNP Open Day, Merry Bells		
4.1	Agreed day went well and many comments received from the community. RF produced analysis of these comments and his slides to be circulated/placed in dropbox. RF thanked for doing this.	RF	
4.2	Agreed before we do the next day to refer back to see what worked well/didn't work ie "lessons learnt".		
4.3	JF/RG suggest using street reps to circulate another mini light questionnaire around whole village to gauge "trend of opinion".		
4.4	WNP newsletter – suggested a newsletter is produced but agreed too soon and to keep back for when doing the larger questionnaire. Need to push website, facebook and twitter.	All	
5	Budget		
5.1	CH reported that the WNP budget has now been submitted to CC. Have revised budget slightly due to some items not required or paid less. These funds allocated to contingency and external support.		
5.2	Wheatley Parish F&GP have requested that WNP produce a set of accounts. CH confirmed this has been done and will forward to TN.	CH	
5.3	JF reminded everyone must claim for expenses.		
5.4	CFO – have identified a range of services and have an estimate of costs. Need to check what Professor Dixon can do free before we finally decided on what to confirm with CFO. But once confirmed need to get this signed off and for them to start work.	JF/ CH	
6	SODC planning overview and local plan		
6.1	TN gave a detailed overview of the planning procedures and the SODC local plan which is in the process of being revised.. Highlighting Brookes site at present has a draft figure of 300 but this does not mean it will be and this is separate to Wheatley's allocation. WNP work with local plan to build into WNP suggested options for the site. As a large village Wheatley's housing allocation is most likely to be 180 houses.		
7	AOB		
7.1	a)Primary Academy Walking Routes Q'aire to Parents – PW detailed the walking routes around the village - PW to circulate slide/place in dropbox. Liaise with school ref questionnaire they produce. Infrastructure group to discuss separately. New photo of lock up needed to show new path – AP to organise with Andrew Cooper.	PW AP	

	b) Interview with new Primary Headteacher – PW/EF - PW shared notes from meeting – to be circulated/placed in dropox.	PW	
	c) Pending meeting with WPS Head and Chairs Govs (05.23) – JF/RG/TN – JF to update committee once met.	JF	
	d) May-Sept, Time to consult village Organisations - DM / C&B Team / JF		
	e) Queen's Birthday Celebrations 12 June: WNP Stall (RG)/JF. JF asked if anyone had a gazebo to borrow - RN/TN will loan theirs. Also can use boards from the parish office.	TN	
7.2	Photographer: Andrew Cooper – keen to be involved. Audrey now liaising with him and he is now also a street rep.		
7.3	Breach field – JF spoken with Edward Hess, who owns this land and promised openness around discussions about sites. nothing will be "done behind closed doors".		
	Next meeting: Wednesday 8th June at 7.30pm at Wheatley Park, 6 th Form centre in a classroom (Note: changed from 7 th June due to CFO representative speaking at this meeting).		