

Wheatley Neighbourhood Plan (Wheatley NP/WNP) Committee

Meeting number:	12
Date	Tuesday 13 th December 2016
Venue/Time	7.30 p.m. URC
Present	Audrey Parsons Andrew Johnson David Harverson David Mancey Ellie Freeman John Fox Michael Vaughton Roy Gordon Rachel Newman Rebecca Beadman Roger Farrow Simon Shew
Apologies	Chris Hallsworth Kevin Heritage Lucy Thomas Mark Davies Toby Newman

Item	Description	Action	
		Who	Date by
1	Apologies		
1.1	As noted above.		
2	Minutes of meeting on 27th October 2016		
	Matters arising: <ul style="list-style-type: none"> • SODC advise WNP that they need to be very specific when saying what kind of housing is needed. • Meeting with Brookes at end of January 2017. • Housing group have more housing sites that were originally minuted. • 7.1.1 should say "using" not "suing" • Audrey confirmed that WNP is compliance registered and Audrey is the contact. Audrey will circulate the rules to everyone. • Cyril resigned on 30th November and JF did reply to his letter and proceeded to read both Cyril's letter and his reply to the Committee. 		
3	Workshops		

3.1	Three workshops held so far and good progress made on the vision and objectives – should be in final soon. Next item to look at is policies and the last item to be included in the WNP document.		
3.1.1	RG and AJ went through slides that came from the workshops		

3.1.2	Q: what do we want Wheatley to look like in 15 – 20 years? The answer comes from the community not the WNP, and the WNP only pull the information together to from the "vision" and the "objectives" is what has to be done to achieve this.		
3.1.3	Keys points to remember: this all relates to land use. Must record all evidence to have an audit trail to refer to		
3.1.4	Traffic was highlighted as one of the biggest issues for the community.		
3.1.5	Vision and objectives document: very clear, well written and well defined and captures results of the surveys – its needs to show that it's a "statement" of what the community said. It does not look to be referenced at the moment but can reference the audit trail, which may be enough to reference back. Confirmed the document will have a glossary and reference list. The document is evolving so will constantly need re-referencing. Some feedback received from Holton but not much. Community/public will have the opportunity for feedback on the document before it is finalised. All WNP members accepted 1 st draft of the vision and objectives document. JF thanked AJ and RG for driving this.		
3.1.6	Q: how big is Wheatley going to be if all the things suggested get put in? Suggestions will need to be prioritised – what becomes more important?		
4	What next? What is the process going forward?		
4.1	<ul style="list-style-type: none"> • Vision and objectives (V&O) – this drives the policies • Policies – driven by V&O • Land sites – to be set against the criteria and strategy • Strategy and criteria – need to be finalised by end of January 2017 • Policies – to be written by SODC BUT WNP to provide what we want them to contain and check what they write before finalising so we can approve they have written what we want it to contain. • Issues and constraints – to be addressed at the time 		
4.1.1	Land sites – the 12 sites to be reviewed and need to be "sized" ie how many houses per site. Define the strategy for the land use ie define what goes where, ie do we state land in centre of the village is for houses for the elderly? etc. Also each site may have several potential uses. Strong feeling to keep greenbelt, therefore Brownfield sites to be looked at first for development. However, WNP need to be flexible and may need to review what greenbelt is released to work out the what we need the land use to be.		
4.1.2	Note: "white paper" that is coming out very soon could affect the WN Plan.		
4.1.3	Once the WN Plan has gone to referendum then it is the community that decide whether or not the WN Plan is put forward.		
3.1.4	Three more workshops required to finalise the next stages.		
5	John Cotton meeting		
5.1	JF circulated updated notes and went through them. Ref CIL money, Holton have a big say in this.		
6	AOB		
6.1	Parking survey – DH is moving forward on this and identifying possible sites. When does this need to be done to fit in with WNP and inclusion in document? DH proposing done by 3 rd week of January 2017 as Brookes back and will give a truer picture. This will feed into land and use of sites so this timing should work. The next workshops will be 3 rd and 4 th weeks of January. EF will help DH with parking survey.		
6.2	High Street Improvement group – DM updated WNP that the HStI group want improvements to the shops and high street and better parking and would like to know how does this fit with WNP – if they come up with a plan/ideas not already considered WNP then WNP would need to take this into account. MV also involved ref land use. Check if HStI group are aware of WNP timings for finalising the WN Plan. Impact		

	assessment may be needed and if so then sooner rather than later.		
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