

Wheatley Neighbourhood Plan

Data Protection - Privacy Notice as of 25th May 2018

Neighbourhood planning is an opportunity for communities to shape development in their community through the production of Neighbourhood Development Plans (among other things).

A Neighbourhood Development Plan (NDP) sits alongside the Local Plan produced by South Oxfordshire District Council and the policies contained within the NDP are used in the determination of planning applications.

Wheatley Parish Council has set up a Steering Group in order to produce an NDP for Wheatley. The Steering Group must collect information from the community in order to develop the plan.

The Steering Group needs to collect:

- contact details for community members such as name, address, telephone number or email address, and
- information about the extent to which the SG has surveyed the community for its views.

This survey information is required for an approval of the NDP and will record to what extent people have attended Neighbourhood Planning meetings or responded to survey requests.

The purpose(s) for which the Steering Group collects this information are to produce a database to enable contact with members of the community and to record that survey data. The lawful basis for doing so is the Localism Act 2011. However no person's identifying data will be published, on any members of the public, without the consent of that person.

The only organisations with which the Steering Group may share the information are South Oxfordshire District Council and/or an Independent Examiner who checks whether the proposed NDP meets certain conditions before it can be approved.

When this sort of information is collected, there has to be a Data Controller responsible for how it is processed, and that Data Controller has to be registered with the Information Commissioner's Office.

The Steering Group is that Data Controller and is registered as such. You can review the registration by using this link: <https://ico.org.uk/register>

Enter registration reference number ZA218210 (nothing else is needed).

If you have any questions about this or wish to check or have deleted any of your data, then please contact:

By letter – WNP, Wheatley Parish Council Office, Merry Bells, 89A High Street, Wheatley OX33 1XP

By email – info@wheatleyneighbourhoodplan.co.uk